

Tasmanian Youth Forum 2024 Project Statement

The Tasmanian Youth Forum (TYF) is one of the largest annual youth consultative events for young people 12-25 years. TYF is a free event that brings young people together from across Tasmania to contribute their ideas and solutions on matters important to them. TYF is an initiative of the Youth Network of Tasmania (YNOT), the peak body for young people and the Tasmanian youth sector. TYF is supported by the Tasmanian Government and the City of Launceston.

2024 TYF Event Details:

Where: Launceston Conference Centre, 50 Glen Dhu Street, SOUTH LAUNCESTON 7249

When: Friday 17 May 2024, 10:00 AM to 2:30 PM (doors open from 9:30 AM)

Cost: FREE!! Lunch and morning tea provided.

RSVP: Registrations close 5PM Friday 3 May 2024. [Eventbrite Registration link.](#)

What will happen at TYF?

TYF 2024 will focus on **housing** in Tasmania. We want to understand what makes housing suitable for young people and importantly, what needs to be done to ensure that all young people can access and keep a safe, appropriate and affordable home.

TYF is a fun, youth driven event where participants can expect to take part in engaging group discussions and activities, share their perspectives and ideas on what's needed to address housing for young people in Tasmania and meet new people

Who can get involved?

Anyone aged 12-25 years currently living in Tasmania is invited to attend. Teachers, youth workers, social workers and approved adults will be present to help supervise and facilitate activities.

Is any preparation required?

Yes. We ask that each participant completes a short online survey before the event. Key themes and findings from the survey will be discussed and explored in greater detail at TYF. We also ask that participants bring a completed consent form with them on the day.

What information will YNOT collect through the survey?

We will ask participants to share the following personal information when completing the survey: age, gender identity, region, suburb and if they identify as a member of a specific population or community group.

We then ask young people to share their views on the following questions:

1. What do you think makes a house a home for young people, and why?
2. What do you think are the key ingredients for youth-friendly housing, and why?
3. What do you think are the main barriers preventing young people from accessing suitable housing and why?
4. Is there anything else you'd like to say about housing in Tasmania?

Participants will also be asked to share their email address if they would like to receive a copy of the project outcomes (TYF report) and to enter the survey prize-draw. They will also be given an option to join our newsletter mailing list to hear about other opportunities to get involved with YNOT.

What information will YNOT collect at the event?

At TYF we collect general feedback from group discussions and activities. Individuals will not be personally identified in any reports or articles about the event unless they give us permission to do so. However, we encourage participants to not share anything they are not comfortable with in group settings.

We will also ask participants to complete a short, anonymous feedback form to capture their feedback from the day. Participants can choose to leave their contact details if they wish for a member of YNOT to contact them about their feedback. The completion of this survey is not compulsory but is encouraged.

How will this information be stored?

Personal information provided will be held in confidence. Email addresses will be stored separately from feedback collected through the online survey and at TYF. Personal demographic information shared through the consent form and feedback forms will not be linked to any feedback shared during the event.

All feedback will be digitised and transcribed into the secure YNOT Server located at 12/39 Murray Street, HOBART. Data will be analysed using Microsoft Office 365 software and NVIVO.

Consent and feedback forms will be scanned and stored into the secure YNOT server as .pdf files. This server is Australian-based managed by YNOT, accessible only to YNOT personnel and contractors.

Consent forms are not used for any purpose other than to obtain consent to participate or to contact a parent or guardian in the event of an emergency. These will be stored for a minimum of seven (7) years by YNOT in accordance with obligations set by the Personal Information Protection Act (TAS) 2004.

What happens with the information collected?

Feedback collected will be compiled into a report with key findings and recommendations. This report is shared with the government and decision makers to help them better understand the views of young people on issues that are important to them. Quotes may be used and (when known) attributed to the participant's gender, age and/or region, but will not provide details that allow the individual to be identified

A summary of the consultation findings will also be shared with participants at the end of the project.

Participant email addresses collected for the purposes of hearing the project outcomes and prize draw will be deleted once the project is completed. Those who choose to sign up to YNOT's email newsletter mailing list can manage their subscription and unsubscribe at any time.

Participant's rights and child safety

Participation at TYF is voluntary and young people can choose to withdraw from an activity or discussion at any time and are not required to give an explanation as to why. If a participant feels uncomfortable during a conversation, we encourage them to let a YNOT staff member or other trusted adult know so they can access the support they require.

YNOT is committed to child safety and wellbeing, and complies with legislative requirements pertaining to the *Child and Youth Safe Organisations Act 2023* and obligations set by the [Tasmanian Government Child and Youth Safe Organisations Framework](#). In Tasmania, mandatory reporting requirements are outlined in the *Children, Young Persons and Their Families Act 1997*. If a disclosure or observation is made that raises concern for the safety, wellbeing or welfare of a child, YNOT will report this to the [Strong Families, Safe Kids – Advice and Referral Line](#) on 1800 000 123 in the first instance. Relevant authorities will be contacted where required.

All YNOT staff hold a valid Working with Vulnerable People registration and have completed mandatory Safeguarding Training packages required by the [Department of Education, Children and Young People \(DECYP\)](#). These are minimum requirements for any adult volunteer attending TYF.

A “chillzone” will be made available to participants throughout the event. This space is facilitated by youth workers from headspace services who are trained to provide support and respond to young people seeking mental health support. Participants can access this space at any time if they feel overwhelmed or overstimulated, or simply need a break from the day's activities.

Questions, queries or concerns?

More information about TYF is available at ynot.org.au. If you have any questions, contact YNOT Project Manager Jo Horton at jo@ynot.org.au or call 0488 235 511.

If you have any concerns or would like to make a complaint, please contact YNOT CEO Tania Hunt at ceo@ynot.org.au or call 0427 466 189.

Consent Form

Page 1 of 2

*Please bring a copy of the completed consent form with you on the day.
Information will be used by YNOT staff only and held in confidence.*

PARTICIPANT DETAILS

Full Name: _____

School/Organisation: _____

Date of Birth: _____ Postcode: _____

Please let us know if you have any medical, dietary or personal assistance requirements we need to be aware of to support you on the day:

ADULT EMERGENCY CONTACT

Full Name: _____

Relationship: _____ Contact No: _____

In the event of a medical emergency and/or when it is impracticable or impossible to communicate with the listed emergency contact, impacted participants will be supported to leave the activity in the care of emergency services personnel or an approved adult. Any medical treatment will be at the persons own expense.

CODE OF CONDUCT

To help the forum run smoothly and for everyone to have a positive and safe experience, we ask all participants to:

- respect all other persons for their ideas, personal space, and property.
- meet and engage with others in a positive, kind and safe way.
- be actively involved in the forum program by participating in large and small groupwork, where they feel comfortable to do so.
- speak up with any issues to a trusted adult at the event.
- not leave the site once signed in.
- ensure the safety of themselves and others at all times.
- not bring, or be under the influence of alcohol or any illicit drug.
- keep personal medication on them at all times and not share with anyone else.
- not bully, harass or discriminate against any other participant.

MEDIA RELEASE

TYF is a public event. Photographs and videos will be taken by YNOT staff and will be used in printed and electronic media. Your image may be used by YNOT for organisational print publications, display materials, and for electronic website and newsletter distribution to promote a range of initiatives and programs.

If you do not wish to have your image taken, please advise YNOT Staff on arrival.

CONSENT

By signing, I agree to participate in the Tasmanian Youth Forum (TYF). I also confirm that:

- I have received a copy of the Project Statement.
- I understand what I am being asked to participate in.
- I understand I am free to withdraw from activities at any time and am free to decline answering any particular questions I do not wish to answer.
- I understand that my participation in TYF is voluntary.
- I understand that the results and feedback shared at TYF will be published, but that I will not be personally identified as a participant unless I consent to this.
- I have been honest in supplying accurate information regarding personal, medical and emergency contact details.
- I agree to abide by the TYF Code of Conduct.
- I am aware that TYF is a public event where images will be taken for YNOT media purposes and I request for my photo not to be taken.
- Whether I participate or not, or withdraw after participating, it will have no effect on any treatment or service that is being provided to me.
- If I feel uncomfortable during the activity, I can let a YNOT staff member know and/or move to a quiet space for the remainder of the event.
- I understand that if I say something that makes the person I am talking to concerned about my safety or the safety of someone else, they may have to tell others to help.
- I understand that I can contact the YNOT with questions about this advisory group, using the contact details provided to me.
- All data will be securely kept by YNOT in accordance with obligations set by the Personal Information Protection Act (TAS) 2004.

Participant Full Name: _____

Signature: _____ Date: _____

If you are under the age of 18

Parent/Guardian Full Name: _____

Signature: _____ Date: _____